

**Jim Doyle**  
Governor

**Celia M. Jackson**  
Secretary

**WISCONSIN DEPARTMENT OF  
REGULATION & LICENSING**



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**CEMETERY BOARD  
ROOM 121A, 1400 EAST WASHINGTON AVENUE, MADISON, WI  
LIVE MEETING  
Contact: Angela Arrington (608) 266-2112  
June 15, 2010  
9:00 A.M.**

**OPEN SESSION – CALL TO ORDER – ROLL CALL**

A. Adoption of Agenda

B. Approval of Minutes (March 9, 2010)

Administrative Report –Angela Arrington, Bureau Director

- Department Updates
- Late Additions Policy
- Case Advisor Policy Update

Legislation/Administrative Rules

- Discussion and Prioritization of Future Administrative Rules for Cemetery Board
- Update Regarding Relationship Between Cemeteries and Funeral Homes

Credentialing Issues

C. Review of Cemetery Authority Application Forms

Practice Questions

- Discussion Regarding Requests for the Sale of Cemetery Land
- Discussion Regarding Removal of Monies From Trust Fund Accounts

Miscellaneous Correspondence/Information

Discussion of Ongoing Efforts to Locate Cemeteries

Media Reports Relating to the Regulation of Cemeteries

Discussion of Future Agenda Items

Public Comments

CONVENE TO CLOSED SESSION to deliberate on cases following hearing (s. 19.85(1)(a), Stats.; consider closing disciplinary investigation with administrative warning (s. 19.85(1)(b), Stats. and 440.205, Stats., to consider individual histories or disciplinary data (s. 19.85 (1)(f), Stats.; and, to confer with legal counsel (s. 19.85(1)(g), Stats.)

Monitoring Report or any received after printing of agenda

Case Closings, Citations, and Case Status Report or any received after printing of agenda

Deliberation on Proposed Stipulations or any signed after printing of agenda

Deliberation on Proposed Administrative Warnings or any received after printing of agenda

Proposed Decision or any signed after printing of agenda

Deliberation on Disciplinary Actions signed after printing of agenda

Petitions for Rehearing received after the printing of agenda

Request for Class 1 Hearings or any requested after printing of agenda

Application Review or any submitted after printing of agenda

D. Kenosha Cemetery Association-Operators of Green Ridge Cemetery ( )

E. Restlawn Memorial Park Cemetery Association-Operators of Restlawn Memorial Park ( )

Reinstatement Requests or any submitted after printing of agenda

Examination Issues

Consulting with Legal Counsel

RECONVENE TO OPEN SESSION

Vote on Items Considered or Deliberated Upon in Closed Session, if Voting is Appropriate

DOE – Signatures for Proposed Stipulations, Orders, and Administrative Warnings

ADJOURNMENT

**CEMETERY BOARD**  
**ROOM 121A, 1400 EAST WASHINGTON AVENUE, MADISON, WI**  
**Contact: Angela Arrington (608) 266-2112**  
**TUESDAY, June 15, 2010**

**ANNUAL REPORT REVIEW COMMITTEE**

**10:00 A.M.**

(Or Immediately Following Cemetery Board Meeting)

1. Call Open Session to Order
2. Convene to Closed Session pursuant to 19.85 (1)(a)(b)(f) and (g)
  - a. Review of Annual Reports and Related Materials. Panel consists of 2 Board members.
3. Reconvene to Open Session
4. Adjournment

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MEETINGS AND HEARINGS ARE OPEN TO THE PUBLIC UNLESS OTHERWISE NOTED. IF A BOARD ADJOURNS TO CLOSED SESSION, RECONVENES IN OPEN SESSION TO VOTE ON ITEMS CONSIDERED IN CLOSED SESSION, AND DURING VOTING DETERMINES THAT ADDITIONAL DELIBERATIONS ARE NECESSARY FOR VOTING, THE BOARD MAY ADJOURN TO CLOSED SESSION TO CONTINUE DELIBERATIONS AND THEN RECONVENE INTO OPEN SESSION FOR VOTING.

Meetings and hearings may be cancelled without notice. Times listed for meeting items are approximate and depend on the length of discussion and voting. The board may also consider in closed session, stipulations filed after the printing of this notice. Meetings may be confirmed by a telephone call to the listed contact person. Examinations are open only to authorized candidates. Times listed for the commencement of disciplinary hearings may be changed by the examiner for the convenience of the parties. All meetings are held at 1400 East Washington Avenue, Madison, Wisconsin, unless otherwise noted. For a complete copy of the board's agenda, contact the board listed above. Interpreters for the hearing impaired provided on request. Contact the Affirmative Action Officer, (608) 266-2112.